



# Betting shops: compliance with Covid-19 secure guidelines



Betting shops in Scotland can reopen on 26 April 2021 with the following mitigations in place:

- Switch off gaming machines in Level 3 and only allow customer access in Levels 2 and below (in line with amusement arcades)
- Request customer contact details from staff and customers for Test & Protect
- Minimise customer dwell time within the premises
- Ensure public health measures are rigorously adhered to at all times, particularly 2m physical distancing and **capacity guidelines** where customer seating is provided
- Follow **background sounds guidance** when TVs are switched on
- The Scottish Government strongly urge all betting shops with the means to sign up and use the free Test and Protect 'Check-in Scotland' digital service. All guidance, a user toolkit and to register to generate your unique QR poster can be found at: **[Check-in Scotland - mygov.scot](https://mygov.scot)**

The full retail guidance is available **[here](#)** on the Scottish Government website.

**A new COVID-19 variant is spreading in some parts of England. There may be additional advice for your area. [Find out what you should do.](#)**

#### **Social distancing:**

- There have been changes to social distancing guidance, however, COVID-secure measures including social distancing guidance continue to apply in workplaces, in businesses and in venues open to the public. This is to protect your staff, customers and members of the public, by reducing the risk of spreading COVID-19.
- You should continue to follow relevant measures on social distancing, such as calculating the number of people who can be safely accommodated in your facility with social distancing in place, and advising customers of any relevant social distancing measures in your facility, for example, through signage or floor markings.
- Make sure everyone can maintain social distancing. Social distancing guidance continues to apply in workplaces, in businesses and in venues open to the public. Make it easy for everyone to understand by putting up signs or introducing a one-way system that your customers can follow.
- Calculate the maximum number of customers that can reasonably follow social distancing guidelines (2m, or 1m+ with risk mitigation where 2m is not viable) within your facility. Take into account total floorspace as well as likely pinch points and busy areas. Limit the number of customers in the facility, overall and in any particular congestion areas. For example doorways between outside and inside spaces.



## INTRODUCTION

The safety of staff and customers has been of paramount concern during the Covid-19 pandemic. In line with other high street retailers, betting shops were closed until 12th April 2021.

Specific covid safety restrictions in betting shops in England remain in place until Step 3 on 17th May at which point they will be lifted.

The devolved administrations in **Wales, Scotland** and **Northern Ireland** have adopted their own phased approach out of lockdown; although broadly similar, there may be some differences in terms of the precise timeline they adopt. Please check the appropriate Government website for relevant guidance.

This information is not a substitute for UK Government guidance. Members should familiarise themselves with government guidelines and be aware that these may change due to the fluid nature of the Covid-19 pandemic.



## BEIS / CO GUIDANCE

- Failure to complete a risk assessment which takes account of COVID-19, or completing a risk assessment but failing to put in place sufficient measures to manage the risk of COVID-19, could constitute a breach of health and safety law.
- Employers are expected to respond to any advice or notices issued by enforcing authorities rapidly and are required to do so within any timescales imposed by the enforcing authorities.
- Venues should consider the cumulative impact of many venues re-opening in a small area. This means working with local authorities, neighbouring businesses and travel operators to assess this risk and applying additional mitigations. These could include:
  - Further lowering capacity - even if it is possible to safely accommodate a number of people inside a venue, it may not be safe for them all to travel or enter that venue.
  - Staggering entry times with other venues and taking steps to avoid queues building up in surrounding areas.
  - Arranging one-way travel routes between transport hubs and venues.
- Advising patrons to avoid particular forms of transport or routes and to avoid crowded areas when in transit to the venue.
- Premises or locations which are COVID-19 Secure will be able to hold more than 30 people, subject to their own capacity limits, although any individual groups should not interact with anyone outside of the group they are attending the venue with - so in a group no larger than two households or six people if outdoors.
- Where a premises delivers a mix of services, only those services that are permitted to be open should be available.
- Avoid using public transport, and aim to walk, cycle, or drive instead. If using public transport is necessary, wearing a face covering is mandatory, unless you are exempt for health, disability or other reasons.
- Public toilets, portable toilets and toilets inside premises should be kept open and carefully managed to reduce the risk of transmission of COVID-19. Steps that will usually be needed:
  - Using signs and posters to build awareness of good handwashing technique, the need to increase handwashing frequency and to avoid touching your face, and to cough or sneeze into a tissue which is binned safely, or into your arm if a tissue is not available.
  - Consider the use of social distancing marking in areas where queues normally form, and the adoption of a limited entry approach, with one in, one out (whilst avoiding the creation of additional bottlenecks).
  - To enable good hand hygiene consider making hand sanitiser available on entry to toilets where safe and practical, and ensure suitable handwashing facilities including running water and liquid soap and suitable options for drying (either paper towels or hand driers) are available.
  - Setting clear use and cleaning guidance for toilets, with increased frequency of cleaning in line with usage. Use normal cleaning products, paying attention to frequently hand touched surfaces, and consider use of disposable cloths or paper roll to clean all hard surfaces.
- Keep the facilities well ventilated, for example by fixing doors open where appropriate.
- Special care should be taken for cleaning of portable toilets and larger toilet blocks.
- Putting up a visible cleaning schedule can keep it up to date and visible.
- Providing more waste facilities and more frequent rubbish collection.
- The opening up of the economy following the COVID-19 outbreak is being supported by NHS Test and Trace. You should assist this service by keeping a temporary record of your staff shift patterns, customers and visitors for 21 days, in a way that is manageable for your business, and assist NHS Test and Trace with requests for that data if needed. This could help contain clusters or outbreaks. Many businesses that take bookings already have systems for recording their customers and visitors – including restaurants, hotels, and hair salons. If you do not already do this, you should do so to help fight the virus.
- 2m or 1m with risk mitigation (where 2m is not viable) are acceptable. You should consider and set out the mitigations you will introduce in your risk assessment.

- You must share the results of your risk assessment with your workforce. If possible, you should consider publishing the results on your website (and we would expect all employers with over 50 workers to do so). We would expect all businesses to demonstrate to their workers and customers that they have properly assessed their risk and taken appropriate measures to mitigate this. You should do this by displaying a notification in a prominent place in your business and on your website, if you have one.
- Providing written or spoken communication of the latest guidelines to both workers and customers inside and outside the venue. You should display posters or information setting out how customers should behave at your venue to keep everyone safe.
- Ensuring any changes to entries, exit and queue management take into account reasonable adjustments for those who need them, including disabled customers. Consider the particular needs of those with protected characteristics, such as those who are hearing or visually impaired.
- To make sure individuals who are advised to stay at home under existing government guidance do not physically come to work. This includes individuals who have symptoms of COVID-19, those who live in a household or are in a support bubble with someone who has symptoms, and those who are advised to self-isolate as part of the government's test and trace service.
- Maintaining good ventilation in the work environment. For example, opening windows and doors frequently, where possible.
- For those who are clinically vulnerable, please follow the guidance [here](#)
- If they cannot maintain social distancing you should carefully assess whether this involves an acceptable level of risk. As for any workplace risk you must take into account specific duties to those with protected characteristics, including, for example, expectant mothers who are, as always, entitled to suspension on full pay if suitable roles cannot be found. Particular attention must also be paid to people who live with clinically extremely vulnerable individuals.

### Face coverings

We strongly recommend that you wear a face covering in any enclosed public space where there are people you do not normally meet.

There are also settings where you must wear a face covering by law. A full list of where you must wear a face covering in England is available on [GOV.UK](#). Specific requirements in Northern Ireland, Scotland and Wales are available on the websites of the devolved administrations.

Facemasks must be worn in betting shops. The rules covering the use of facemasks and the exemptions, are set out [here](#)

Please be mindful that some individuals and groups have reasonable excuses for not wearing a face covering due to age, health or other conditions which are not always visible

### Waste disposal

Shops should follow the guidance on **waste disposal in non-healthcare** settings which can be found here: [waste disposal guidance](#).



## HEALTH AND FITNESS OF STAFF

Do not return to work if you or anyone you live with has any of the following Covid-19 symptoms:

- a high temperature
- a new, continuous cough
- a loss of, or change to, your sense of smell or taste

As soon as you experience coronavirus symptoms, medical advice is clear: you'll usually need to self-isolate for at least 10 days. Anyone else in your household or support bubble must self-isolate for 14 days from when you started having symptoms. You should order a Covid-19 test immediately at the

[NHS Coronavirus website](#)

If you feel you cannot cope with your symptoms at home, or your condition gets worse, or your symptoms do not get better after 7 days, then you should access [111.nhs.uk](#) or call **111**.

Those in a high-risk category or anyone living with those in a high-risk category should carefully consider returning to work at a betting shop. Necessary precautions such as social distancing and handwashing should be thoroughly adopted if safe to return.

If any member of staff, customer or visitor presents any Covid-19 symptoms, they should be asked to leave the shop and consult the 111 online coronavirus service. Any member of staff returning from abroad must complete a 14-day quarantine period before returning to work.

### Workplace testing

About 1 in 3 people with coronavirus do not have symptoms but can still infect others. You can reduce the risk of the virus spreading by asking your employees to get tested regularly. Employees can access testing free of charge at home or at a test site. Those businesses that registered before 12 April 2021 can order free rapid lateral flow tests until 30 June 2021. Those that did not register can pay an approved provider to provide tests or run a test site.

[You can find further information here.](#)

### Testing and vaccinations

It's important that you continue to put measures in place to reduce the risk of COVID-19 transmission, including maintaining social distancing, frequent cleaning, good hygiene and adequate ventilation, even if your employees have:

- received a recent negative test result
- had the vaccine (either 1 or 2 doses)

Where you are providing testing on-site, you should ensure that workplace testing is carried out in a safe manner, and in an appropriate setting where control measures are in place to manage the risk of COVID-19 transmission during the testing process. These include maintaining social distancing where possible, frequent cleaning, good hygiene and adequate ventilation. You should also ensure that an appropriate setting is available for individuals to wait in while their test is processed.

About 1 in 3 people with coronavirus do not have symptoms but can still infect others. You can reduce the risk of the virus spreading by asking your employees to get tested regularly.

Anyone with symptoms should get a free **NHS test** as soon as possible.

### Ordering COVID-19 tests for employees with no coronavirus symptoms

If you have registered for workplace testing before 12 April 2021, you can continue to order free rapid lateral flow tests until 30 June 2021.

If you have not yet registered, you can choose to:

- Pay an approved provider to provide tests or run a test site for you
- Ask your employees to check if they can get a rapid lateral flow test to do at home or at a test site on **NHS.UK**



## SAFETY ASSESSMENT

### Risk Assessment

A Covid-19 risk assessment should be carried out by staff prior to the shop opening to customers.

You must complete and display the '**Staying Covid-19 Secure in 2020**' poster (available online) to provide reassurance to staff and customers.

### Management of shop

According to current UK Government guidance betting shops will re-open from 12th April. To ensure the fastest re-opening, adoption of the Government's Covid-19 guidance is essential.

Social Contact Limit: The restrictions that will operate from 12th April are set out on page two.

It is now mandatory for businesses to ask every individual person using its services to provide their contact details through NHS Test and Trace.

### Test and Trace Guidance for England

### Test and Trace Guidance for Wales

### What Has Changed

The latest guidance on forming a support bubble is [here](#)

To encourage a safer environment, betting shops should limit the number of staff and customers, reducing the amount of contact and interaction. A maximum number per shop should be agreed prior to opening, subject to an overall maximum number of customers at any time, depending on either the size of the premises or (if lower) no more than eight.

All staff working in betting shops must be aware of the latest government guidance and trained on safer working during Covid-19 – the latest guidelines should be displayed and communicated to both staff and customers regularly.

Guide and assist staff throughout working hours ensuring compliance with requirements.

Employers must be responsible for reacting and responding to any update in advice or protocols issued by enforcing authorities. These changes must be implemented within the imposed timescale. Managers must consider the local impact of venues re-opening. Working with local authorities, neighbouring businesses and travel operators will mitigate risk - e.g. staggering entry times with other venues to avoid queues building up in surrounding areas.

Betting shops should limit noise levels and should take action to avoid people needing to raise their voices at each other. This includes refraining from playing music or broadcasts at levels that encourage shouting or volumes that make normal conversation difficult.



## PEOPLE WHO NEED TO SELF-ISOLATE

The contacts of individuals who test positive for Coronavirus are required to self isolate for a period of 10 days. Contacts will need to self isolate for 10 days from the day after contact with the individual who tested positive has taken place.

While this guidance applies to England, you should always consider whether there are local restrictions in place in your area. If you live in an area that is experiencing a local COVID-19 outbreak and where local restrictions have been imposed, different guidance and legislation will apply. Please consult the [local restrictions pages](#) to see if any restrictions are in place in your area.

Also, please see the updated shielding guidance [here](#). If necessary, please update your guidance in line with this updated version. Clinically extremely vulnerable people can go to work as long as the workplace is Covid-secure, but should carry on working from home wherever possible.



## TRAVELLING TO WORK

For those who can, please avoid public transport and seek alternatives. However, for those who cannot avoid public transport, the following precautions need to be taken to mitigate risk and minimise transmission of the virus to the shop:

- Keeping 2 metres apart from others wherever possible
- Wearing a face covering
- Using contactless payment where possible
- Avoiding rush hour travel where feasible
- Washing or sanitising your hands as soon as possible before and after travel



## ARRIVING AT WORK

Social distancing and hygiene procedures must be followed upon arrival and departure. Management may wish to consider implementing the following:

- Reducing overcrowding at the shop by staggering arrival and departure times
- Where possible, introduce a one-way system, markings and posters at arrival and exit points
- Minimise non-essential travel



## CLEANING & HYGIENE RESPONSIBILITIES

Duty on site managers will be responsible for ensuring betting shops are a safe environment for staff and customers - this includes increasing the frequency of cleaning measures. Advice on hygiene procedures should be displayed and adopted by all.

- Handwashing and sanitation facilities should be available throughout the shop for all staff and customers – both should be encouraged to wash hands more frequently and thoroughly
- Signs for good handwashing practice and maintaining hygiene standards should be displayed and regularly communicated to staff
- Cleaning materials and disinfectant need to be kept in good supply. All work surfaces and equipment used by staff and customers must to be cleaned and disinfected or replaced regularly; encourage customers to dispose of pens after use. Sufficient cleaning stock should be kept and regularly replenished
- Provide more waste facilities throughout the shop and increased emptying of rubbish throughout and at the end of each day
- When handling cash, staff should wash their hands or use sanitising gel
- The shop should be thoroughly cleaned every day, with regular touch points cleaned throughout the day
- Staff and customer toilet facilities must be regularly cleaned and conform to hygiene measures. Rubbish bins for hand towel disposal must be in place, and towels regularly and safely discarded
- All staff must wash and disinfect hands before and after deliveries, and after discarding rubbish
- Customers will be encouraged to sanitise their hands prior to and after using machines through clear signage; machine cleaning will be prioritised by shop cleaners and colleagues advised to touch point clean machines regularly
- Toilets inside the betting shops should be kept open and good hygiene, social distancing and cleanliness in toilet facilities must be promoted and implemented
- Good ventilation in betting shops must be maintained e.g. opening windows and doors, where possible



## SOCIAL DISTANCING

Where possible, maintain 2m social distance within the shop to reduce contact and minimise the risk of transmission of the virus. Ensure all members of staff are trained on social distancing measures to provide advice to customers and reinforce messaging. Guidance should be clearly and visibly displayed throughout the shop and in the shop windows, reminding customers and staff of social distancing measures and necessary precautions.

Staff should familiarise themselves with the guidance produced by UK Government on social distancing, effective hygiene and other safe working practices before returning to work. Search online for **'Working Safely during COVID-19 in offices and contact centres.'**

Further risk minimising actions include:

- Continue to wash hands and clean surface areas regularly. Ensure hand sanitiser is available for both customers and staff
- Reducing the contact time involved between staff and customers e.g. do not make physical contact, such as shaking hands and keep 2m apart at all times
- Ensure maximum number of customers allowed per store at one time has been established
- Place screens or barriers on counters to separate staff and customers, where possible
- Where possible, using back-to-back or side-to-side working, rather than face-to-face
- Introduce fixed teams of partnering to minimise the number of people each individual comes into contact with
- Where possible, introduce a one-way system round the shop with markings (floor tape) directing and reminding staff and customers of procedures
- Where possible, place computers 2m apart
- Consider introducing clearly marked social distancing measures outside the shop if queues are likely
- Customers should be advised to place bets in advance of sporting events to avoid disappointment due to social distancing measures and queues
- All delivery transactions must adhere to social distancing measures and planned in advance
- You should encourage contactless payment and avoid serving drinks
- Any changes to entries, exit and queue management, must take account for adjustments for those who may need them, including disabled customers



## **ADDITIONAL INFORMATION**

Guidance to help employers and employees understand how to work safely during the coronavirus pandemic is available from the following sources:

**England:** [gov.uk/workingsafely](https://www.gov.uk/workingsafely)

**Wales:** [gov.wales/business-and-employers-coronavirus](https://www.gov.wales/business-and-employers-coronavirus)

**Northern Ireland:** [nidirect.gov.uk/campaigns/coronavirus-covid-19](https://nidirect.gov.uk/campaigns/coronavirus-covid-19)

**Scotland:** [gov.scot/coronavirus-covid-19](https://www.gov.scot/coronavirus-covid-19)

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