



About the Betting and Gaming Council (BGC)

The Betting and Gaming Council is the new standards body for the betting and gaming industry and its members include betting shops, casinos and online betting and gaming companies.

Betting and gaming is a key part of the UK's dynamic and diverse leisure and entertainment industry. The industry contributes over £3.2 billion in taxes to the UK Exchequer and directly provides work for over 100,000 people. As the single industry body, we work with our members, large and small, to raise standards, create a culture of safer gambling and build public and institutional trust in our world class industry.

Established in 2019, the BGC put the customer first to drive standards over and above regulatory requirements to ensure a safer, fairer betting and gaming experience for all.

The opportunity: Policy and Regulatory Affairs Manager

Over the last year, the BGC has built a strong and professional team delivering for our members and their strategic priorities. We are now seeking a **Policy and Regulatory Affairs Manager** to join our Standards and Innovation team to help take our policy development work to the next level.

The role is full time, based in our offices in Westminster, with salary **up to £45,000** per annum. BGC aims to be an excellent employer and offers significant benefits in addition to your salary including a contributory pension scheme (10% employer; 5% employee).

About you

You will have some experience and a good working knowledge of Parliamentary procedure and the policy making process. You will be a confident communicator, both in person and in writing, with experience of working or supporting a policy development programme, and working closely with stakeholders from a variety of backgrounds.

You will be comfortable in analysing documents and publications, and formulating responses to consultations with tight deadlines. You will also be a persuasive communicator and able to influence others in a positive way.

Some knowledge of the betting and gaming industry would be an advantage but not essential, but the willingness and ability to learn fast, and apply that learning to help BGC achieve its objectives is essential.

Job Description

Job title: Policy and Regulatory Affairs Manager

Reporting to: Executive Director, Standards and Innovation

Direct Reports: None

Overall purpose of the job:

- To be part of the BGC team delivering strategic priorities on behalf of our members;
- To develop BGC policies to drive standards over and above regulatory requirements to create a culture of safer gambling;
- To deliver services to ensure that Government, Parliament, and broader public gain more understanding and trust in our members.

Responsibilities:

- To assist and support the BGC team with designing, drafting, and delivering policies;
- To support the administration of BGC working groups and committees;
- To participate in creating a policy delivery plan and ensuring its implementation;
- To work with the Directors on external policy positions;
- To support the delivery of Safer Gambling Week and other industry-wide events;
- To create robust evidence to support policy positions;
- To act as a catalyst and champion of change to create a culture of safer gambling through policies.

Attitudes, knowledge and skills required:

- Understanding of policy development;
- Strong written and verbal communications skills;
- Good analytical skills and attention to detail;
- Positive and engaging team player;
- Persuasive and strong influencing skills with different stakeholders, both external and internal;
- Ability to project manage initiatives;
- Excellent organisational skills;
- Knowledge of the betting and gaming industry or a trade association preferred but not essential.

Application process

- If you would like to discuss this role further before applying then please email info@bettingandgamingcouncil.com with any specific questions, or just leave a contact number if you would like us to ring you back for a general discussion about the role.
- To apply for the position of Policy & Regulatory Affairs Manager please send a CV and covering letter to Joff Cooke, Chief Operating Officer, Joff.Cooke@BettingandGamingCouncil.com by **12 noon** on **Friday 4 June**.
- Interviews will be held week commencing **9 June** with the role beginning as soon as possible after selection.